

## AYSO REGION 13

### Board of Directors' Minutes

May 5, 2016

**Call to Order:** Al Prado called the meeting to order at 7:21 p.m. In attendance were: Adam Yatsko, Al Prado, Chris McDonald, Heidi Taylor, Ivonne Penichet, John Sweet, Kevin Chun, Kim Fitzgerald, Marco Quezada, Mark Evans, Pam Vigil, Serj Stepanian, and others.

**April :** The minutes were previously approved via email.

**Introduction:** Al introduced Ramon Garcia from Region 1341 to the Board. There was discussion about his Region's lack of funding and, in the spirit of camaraderie, the Board was glad to contribute Region 13 funds of about \$350.00 to help with their expenses.

#### REPORTS

**RAP** – Al reported that RAP (Regional Assessment Program) is due July 1<sup>st</sup> for 2016. Al distributed a blank Report for the Board to familiarize themselves with the information required.

**Budget** – Al reported that the 2016/17 budget is due June 1<sup>st</sup>, and he distributed a draft budget proposal for the Board to review.

**Policies and Protocols (P&Ps)** – Al reported that Region 13's P&Ps are due June 1<sup>st</sup>. These will include any addendums under which Region 13 structures its rules as they may differ from National's rules. Al will email the Board any addendums for approval when they are completed.

**Uniforms** – Ivonne reported that she and Mark Evans are working on uniform designs for EXTRA teams with the vendor Zeenie. Warm up sets and bags may be ordered as well. Ivonne reported that Zeenie will be R13's vendor for Fall uniforms and that she had a meeting with them to be sure they are aware of our needs as far as quantity, quality, design, packaging and delivery. They will comp VIP uniforms, and perhaps other items too.

**Coach's Report** – Heidi reported that thus far R13 has 152 coaches volunteering (last year was 162 at this time). She is setting up coach training sessions and will add more dates as needed. Heidi also submitted a report via email:

**YDP** - Vinh sent out playoff schedule to our YDP coaches.

Launch concluded their clinics. I asked for feedback and from the coaches I heard from the feedback was positive. The clinics were run with a One-Trainer-to-Team model and in most cases, the trainer worked with same team throughout the clinic.

#### Fall Coach Recruitment

As of today (5/5/2016), 152 coaches have signed up using our Region 13 Volunteer Form to coach in the fall. About 50 of those coaches have shown interest in coaching more than one team.

**Region 13 Coach Training Dates**

Safe Haven

**Wednesday, July 27<sup>th</sup> from 7:00pm to 9:00pm**

**Wednesday, August 24<sup>th</sup> from 7:00pm to 9:00pm**

More Safe Haven courses will be added as needed with one most likely taking place the same day as the U6 team formation meeting. Kevin had the idea of holding the course prior to the U6 team formation last year and it was very well attended and gave the added bonus of coaches being able to take their player's registration forms home. A completed Safe Haven course is required for coaches to be able to have access to their team's forms, which contain private information.

Coach Training

**Saturday, July 30<sup>th</sup>**

**Saturday, August 27<sup>th</sup>**

**Sunday, September 4<sup>th</sup>**

U6--9:00am to 12:00pm

U8 --9:00am to 12:00pm

U10 --8:30am to 12:00pm

U12 -- 8:30am to 1:30pm

Location

Al and Kevin Cuxil are looking into holding the coach training classes at either La Salle or Alverno. The Safe Haven courses will be held at the clubhouse.

**Referee's Report** – Kevin reported that with YDP closing he is focusing on Fall season and Ref training sessions. Neil has posted these on the R13 website. These include 4 U8 Ref sessions, 3 Basic certifications, 1 upgrade session, and 1 2-day intermediate certification. Kevin further reported that he held a Ref meeting last week where changes to the rules of the game, and how to incorporate them into new training sessions, were discussed. Al reminded the Board that the new rules are effective June 1, 2016 (so Freeway Jam will be effected), but heading the ball rule will be effective in the Fall.

There was discussion about having Refs attend the coach trainings to encourage good relations between all volunteers on the field.

**Financial Report** – Angel was not present. No new reports. Al will ask Angel to send a check report to the Board.

**Fields** – Marco reported that Muir needs a better fence in the softball area. The current fence is flimsy and is losing tension as it is moved to and from the field. He would like R13 to consider purchasing a new and better fence for next year. John reported that there is a big hole on Muir that needs to be repaired (it appears a valve has opened up underground). The hole currently has an orange cone to alert players, but it is still a hazard on the field. Marco will investigate how to fix it.

**BOSC** – Pam reported that about 60 teams played the tournament on April 23 and 24. She reported that about \$25,980 was collected in registration fees, and that 13% of the reg fees are paid to Pasadena when Pasadena fields are used (this is not the case in other cities, such as La Canada). She further reported that invoices are paid, and the city fee has been paid, leaving a profit of about \$14,000.

Pam brought in for distribution various goodies from the Tournament: sunscreen, ref towels, t-shirts, pins and ref coins.

There was discussion about a letter from a South Pasadena coach who had complaints about ruts on Rose Bowl field #4, and Marco and Pam led discussion about the need for more Board presence and support at future tournaments. It was suggested that we reach out at Registration days to get volunteers who can commit to field clean-up, day-of set-up, and tear-down on Tournament days.

**Sponsorship** – Chris reported that at registration day he met a parent who offered marketing services for Region 13's sponsorship structuring efforts, and has had a meeting to review his proposal. The parent suggested some changes (including the drafting of a sponsorship budget with a line item showing expected income), and Chris will have a revised proposal for the Board to review in June.

#### OPEN DISCUSSION

**Registration** – Serj reported that April 30<sup>th</sup> registration processed 524 players, with 512 more pending, for a total of 1043 players to date. Ivonne would like to get a preliminary order to Zeeni and would like to know number per division and how many boys and girls.

The next Reg day is on Saturday 5/21 and Serj is planning the clubhouse space for that day, and he will need volunteers. Al will send an eblast announcement for the date, and it will include a reminder that credit card or cash is the preferred payment, and a reminder to players to "wear your AYSO jerseys to school this week."

**EXTRA** – Mark reported that he is refining the program, and continues to organize tryouts scheduled for May 22. He reported that many of the parents and players he has spoken with are torn between playing club or playing EXTRA. He further reported that he has gotten a quote from a professional training company to help run the tryouts so as to setup an unbiased event. Mark would like the tryouts to be held on a turf field, and Ramon offered to contact fields in Pico Rivera about their availability to hold the tryouts. He and Mark will communicate further about this location. Al and Marco will make some calls about fields as well.

**Area 1C Agenda** – Al distributed the April 28<sup>th</sup> Agenda for the Board's information.

#### REVIEW OF ACTION ITEMS

- Al will email the Board P&P addendums for approval when they are completed.
- Al will ask Angel to send a check report to the Board.
- Marco will investigate how to fix the hole on the field at Muir.
- Al will contact LaSalle about its availability for EXTRA tryouts on May 22.
- Al will send an eblast reminder about the May 21 registration day, including the Region's preference for credit card or cash payments, and along with a reminder to "wear your AYSO Jersey to school this week."
- Mark will work with Ramon Garcia to determine if fields in Pico Rivera might be available for EXTRA tryouts.

**NEXT MEETING** – June 2<sup>nd</sup>

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**ADJOURN** – *Motion to adjourn. Seconded and passed. The meeting was adjourned at 9:05 P.M.*

Respectfully submitted by Kim Fitzgerald



## AYSO—Region 13 Board Meeting

May 5<sup>th</sup> , 2016 7:00 pm

### AGENDA

- Call to Order – Al
- April minutes – approved
  - Thank you Kim!!
- Reports
  - RAP - Due 7/1
  - Budget – Due 6/1
  - P&P's – Due 6/1
  - Uniforms – Ivonne
  - Coach's Report – Heidi
  - Referee Report – Kevin
  - Financial Report – Angel
  - Fields – Marco / John
  - BOSC – Pam
  - Sponsorship – Chris
- Open Discussion
  - Registration
  - EXTRA <sup>TM</sup>
    - Tryouts
- Area 1/C Agenda
- Review of Action Items
- Next Meeting
  - June 2<sup>nd</sup>
- Adjourn



# Area 1C Agenda,

April 28, 2016  
Du-Pars, Pasadena, @ 7pm



1. Call to Order - Jane
  - Approve minutes for March
2. Treasurer Report – Frank
3. YDP – Marco
4. Referee Report: Scott
  - Concussion guidelines
5. Coach Administrator Report- Mike
  - Courses
6. VIP – Tom
  
7. Area Report
  - Budgets, procedures & protocols, & RAPs due
  - NAGM- RCs please book
  - Registration Kits
8. Procedures and Protocols
  - Refund policies- Need to have material benefit/Good will
  - Coach selection/team draft
  - EXTRA
  - Best practices
9. Blue Sombrero - Website
  - New registration portal
  - Ability to waitlist
  - Linking of child and parent volunteer
10. Regional Calendars- Who has one
11. Regional Reports: Reports attached
  - Additional comments
12. New Business
13. Adjourn

### Calendar and Due Dates to Area

Next Meeting – June, 2016

NAGM	May 27-29
Budgets due to Area	June 1
Procedures & protocols	June 1
RAPs due to Area	July 1
Freeway Jam	July 23/24