



AYSO—Region 13 Board Meeting

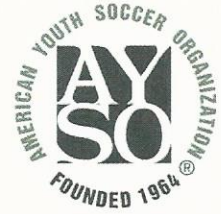
August 6th, 2015 7:00 pm

AGENDA

- Call to Order – Al
- July minutes – approved
- Reports
 - Welcome to Region 13 Night
 - Uniforms – Ivonne
 - Board/Coach / Ref Staffs
 - Coach’s Report – Heidi
 - Referee Report – Kareem
 - Financial Report – Angel
 - Coach / Ref KO Dinner – Pam
 - MST - Pam
 - Fields – Marco / John
 - U10 Goals at VP
 - U6/7/8 Goals at VP
 - Opening day - Anne
 - Picture day - Nobu Junge
- Open Discussion
 - 2015 – 2016
 - Team Numbers
 - Team Formations
 - Additional Registrations
- Area 1/C Agenda / Meeting
- Open Discussion
- Review of Action Items
- Next Meeting
 - September 3rd
- Adjourn



Area 1C Agenda, July 30, 2015 Du-Pars, Pasadena, @ 7pm



1. Call to Order - Jane
 - Approve Minutes from June
2. Coach Report: Mike
 - Calendar
3. Upper Division Report: Jane
 - Team #
 - Fields
4. Referee Report: Scott
5. Interlocking
6. All-star & YDP
 - All-stars play down debate
7. Area
 - Guidelines due- Need to attach your guidelines
 - Complete board to move to Section play, Accounts payable.
 - Insurance – ecerts
 - VIP – Tom- updates
 - Section Strategic planning meeting canceled
8. Regional Reports: Reports attached
 - Additional comments
9. New Business
10. Adjourn

Calender and Due Dates to Area

Next Meeting – August 27

Calendar attached

AYSO REGION 13

Board of Directors' Minutes

August 6, 2015

Call to Order: Al Prado called the meeting to order at 7:10 p.m. In attendance were: Al Prado, Angel Huitz, Anne Tipton, Bill Owen, Chris McDonald, Heidi Taylor, Ivonne Penichet, John Sweet, Kareem Badaruddin, Kelly Leyva, Kevin Cuxil, Kim Fitzgerald, Marco Quezada, Mark Evans, Nobu Junge, Serj Stepanian, and Vic Gutierrez.

July Minutes: The minutes were previously approved via email.

REPORTS

Welcome to Region 13 Night – Al Prado reported that the evening was a success, with about 80 people in attendance. The purpose of the event was to connect with new and/or returning families and answer general questions and concerns.

Uniforms – Ivonne Penichet and Heidi Taylor

Ivonne reported that uniforms have been ordered and she expects them to arrive towards the end of next week. She will then make a plan for distributing them to Coaches. There was general discussion about the need to distribute all materials – uniforms, equipment and paperwork - to Coaches at one time. There was discussion about organizing/storing the boxes at the Clubhouse to accommodate this distribution of materials and upcoming training classes.

Heidi distributed new Board member shirts!

Coach's Report – Heidi Taylor

Via email Heidi submitted her report and tables below.

Upcoming Training Dates in Area 1C:

Aug. 15 – Glendale from 6:30 – 9:30 at Glendale Sports Complex

Aug. 15– Monterey Park/Alhambra from 1 - 4pm check ayso60.org

Aug. 22– South Pasadena from 8 – 11am at Arroyo Vista Elementary

Aug. 29 – Pasadena/Altadena from 9 – 12 pm at La Salle High School

Upcoming Safe Haven:

Aug. 9 – Pasadena from 2 to 4:30pm at the Clubhouse

Aug. 14 – Glendale from 6:30 – 9:30 at Glendale Sports Complex

Aug. 22 – Monterey Park/Alhambra from 1 - 4pm check ayso60.org

Aug. 27 – Pasadena/Altadena from 7 – 9pm at the Clubhouse

Team Numbers and Opening as of 8/6/2015:

| BOYS | Register | # TEAMS | OPENINGS |
|--------------|-----------------|----------------|-----------------|
| U5 | 69 | N/A | N/A |
| U6 | 127 | 20* | 33 |
| U7 | 184 | 20 | 16 |
| U8 | 198 | 20 | 2 |
| U10 | 307 | 34 | 0 |
| U12 | 261 | 22 | 3 |
| U14 | 157 | 12 | 11 |
| U16 | 72 | 4 | 0 |
| U19 | 16 | 2 | 4 |
| GIRLS | | | |
| U5 | 47 | N/A | N/A |
| U6 | 86 | 12** | 33 |
| U7 | 135 | 14 | 5 |
| U8 | 129 | 14 | 11 |
| U10 | 232 | 26 | 2 |
| U12 | 181 | 16 | 11 |
| U14 | 120 | 9 | 6 |
| U16 | 50 | 3 | 3 |
| U19 | 17 | 1 | 1 |

*Only have 18 coaches. May want to drop to 18 teams

** May want to drop to 10 teams.

Heidi reported that: "We are struggling to find enough coaches in many divisions with a few exceptions – BU7 BU12 and GU12. We are close in GU10, GU14 and U6. Both BU8 and BU10 have been problematic. We were forced to form 5 teams in BU8 without coaches and are relying on the parents of the players to figure it out."

2015 Team Formation dates and status:

BU6 – Aug. 9th, 5:00pm

GU6 – Aug. 9th, 5:00pm

BU7– Aug. 9th, 5:00pm

GU7– Aug. 9th, 5:00pm

BU8 – completed

GU8 – completed

BU10 – Aug. 8th, teams formation at 1:00pm, meeting at 3:00pm

GU10 – Aug. 10th, teams formation at 7:00pm, meeting at 8:00pm

BU12 – completed

GU12 - Aug. 11th, team formation at 7:00pm, meeting at 8:00pm

BU14 – completed

GU14 – Aug. 16th, TBD

BU16 – completed

GU16 – completed

BU19 – completed

GU19 – completed

Heidi emailed a spreadsheet "Team Formation Status (8/6/2014)". There was general discussion about the lack of volunteers and how to reach out to potential volunteers during upcoming late registrations.

Heidi led discussion about a few changes to be made to the team numbers when team formation meetings are concluded. She reported that about ½ of the team formation is completed, and she expects that the balance will be completed by the end of next week as per her dates above. Heidi will report the final team count for BU6 and GU6 to Bill Owen.

Heidi further reported that Coach equipment has been ordered and should arrive in mid-August. Coach shirts will be distributed at Team Formation meetings.

Kevin reported that the previous Coach training session was attended by 83 coaches and was a success in spite of last-minute venue problems. The training was held at the Clubhouse.

Referee's Report – Kareem Badaruddin

Kareem referred to his report of last month: He suggested that Division Referee Administrator (in u10, u12, u14 divisions) be invited to the respective team formation in order to:

- Discuss Referee Team requirements
- Explain what to do when you know you can't cover your referee assignment
- Discuss Sideline Etiquette
- Deliver a Law tutorial
- Answer questions

Fall Training (as previously reported):

- U8 Official, U8-to-Basic Upgrade, Basic
 - Sat, Aug 22
 - Sat, Aug 29
 - Sat, Sep 5 (Labor Day weekend)
 - will consider a Sunday date after the Fall season begins if there is sufficient interest
- Advanced
 - Fri-Sat, Aug 14-15

The Region 13 Referee Staff is posted on our website.

Kareem, Heidi and Al led discussion about inviting Ref coordinators to the Team Formation meetings to talk about the “nuts and bolts” of the season. It was suggested that their presence would help build helpful relationships between the refs and coaches.

Financial Report – Angel Huitz.

Via email Angel submitted a Check Detail report for July 1 – August 6, 2015. Angel reported that Region 13 has received approximately \$297,000 in registrations. This is a little lower than last year at this time, but refunds are also down (65 last year versus 25 so far this year). There was general discussion about the expectation of more players to register as the school year begins.

Angel reported that the online refund process is making things move more smoothly. Refunds can be expected in 2-4 weeks from the request time. There was general discussion about how to further streamline the online refund process. Kevin will adjust the online form to inform parents to expect refunds within a 2-4 week time period.

Angel requested that the Board and Coordinators give her sufficient lead-time if they are in need of payment for a vendor. An email with attached invoice would be helpful.

Coach/Referee Kick-Off Dinner – Al Prado for Pam Vigil

Al reported that the Kick-Off Dinner is scheduled for Tuesday, August 25 at LaSalle High School cafeteria, from 6PM – 9PM (approximately). Mexican food will be served, and refresher courses will be offered. Kareem will present a “Laws” course, and it was generally agreed that a Concussion course will be presented. Al invited Board members to attend the Dinner if they’d like to. He reported that Region 13 has received a \$350 Team Sponsorship contribution, and it will be used as a raffle item for one lucky team!

MST (Myles Standish Tournament in Nov.) – Al Prado for Pam Vigil. Al reported that he has completed his review of the tournament rules and sent them back to Pam for submittal to National.

Fields – Marco Quezada and John Sweet

Permits. Marco reported that Region 13 has permits for the Rose Bowl on 9/12 and 11/7 only. Brookside Park is now NOT available for Makeup Picture day 10/10 as the Rose Bowl has moved a game to that date. He further reported that Muir South will not be ready by the start of the season (9/12), but maybe by

Mid-October instead. Marco reported that Jefferson is being repaired and will be available after 9/14. Victory Park Upper is closed and fenced through August so the grass will regrow. Heidi stated that Blair High School field appears to be torn up and has heavy equipment sitting on it.

There was general discussion about the process for assigning fields to the Coaches. DCAs are already getting field requests via email. It was agreed that on Saturday 8/15 the online tool will be made available to submit field requests. It was agreed that the Coach forms must first be complete, and error-free, with Refs assigned. They may then request fields via the online form. Neil will then post the assignments on Region 13's website.

There was discussion about whether or not to have a deadline for field requests, and it was suggested that the Kick-Off Dinner on 8/25 be the closing date. It was suggested that DCAs send a test email to all Coaches (once team formation is completed) to confirm correct email addresses before releasing the field request online tool.

Goals. John reported that the Goal Committee will purchase 2 goals (1 each from different manufacturers) to evaluate which is best. Region 13 will decide which it prefers, and the Committee will then purchase 8 new goals for Victory Park. The cost will be about \$8,000 plus shipping. Al has ordered the U8 goals for Victory Park.

Opening Day – Anne Tipton and Mark Evans

Opening Day Festivities are schedule for Saturday 9/12. Anne reported that the Futboleros are available to perform from 9AM – 12PM. There was discussion about which field will be available as the Futboleros require power for a sound system. Marco suggested Field 4 at the Rose Bowl. The Opening Day Committee will continue to reach out to vendors, such as Nestle and Jamba Juice to supply snacks and goodies for the event. The Committee will try to schedule other activities such as face painting and possibly invite a Galaxy player.

Picture Day – Nobu Junge

Picture Day is scheduled for Saturday 9/26 at Brookside Park (near Kidspace). Per Marco, Brookside Park is NO LONGER available for Makeup Day (Saturday 10/10). It was generally agreed to use Victory Park on 10/10 instead. It was also agreed that Makeup Day will be for individual shots only – not for team pictures. Nobu will arrange these points with Ultimate Exposures ("UE"). Al and Nobu will sign and return UE's contract. U5 and VIP pictures are scheduled for Sunday 10/11 at Muir North.

Nobu led discussion about UE's paper order forms and how to distribute these to the coaches. She will arrange to distribute on days the uniforms and equipment are distributed.

Sponsorship – Chris MacDonald

Chris reported that one team has already submitted its sponsorship money. He stated that the online sponsorship form is working well and cuts down on typos. Heidi will send Coach/Team database information to Chris so he can create a sponsorship spreadsheet. Chris will work directly with UE to arrange manufacture and distribution of Sponsorship plaques.

Team Managers – Kelly Leyva

Kelly reported that the 3rd scheduled Team Manager meeting conflicts with the 8/25 Kick-Off Dinner, so she will cancel it, and hold only 2 Team Manager meetings:

Team Manager Meeting (U6, U7, U8) August 17

Team Manager Meeting (U10, U12) August 19

OPEN DISCUSSION

2015-2016

Team Numbers - See Coach Report above.

Team Formations - See Coach Report above.

Additional Registrations - Serj reported that 2398 players are currently registered, and he is expecting a total of about 2500 by season opening. He will begin wait-listing players tomorrow. He is holding a mini-registration at the clubhouse Friday 8/7 from 6:30 – 7:30PM and expects 20-25 players to show up. He expects 50-60 more players to register once school begins in the next few weeks. Vic and Heidi mentioned that VIP players tend to register at the first practice.

Serj asked that Division Coach Administrators (“DCAs”) remind Coaches that they may not promise a particular team to players, or promise players they can be on a team with a friend.

Serj requested that DCAs inform the Registrar when a player has requested a refund or been removed from the roster so the name can be removed from the Registration system.

Area 1C Agenda / Meeting – Al distributed the Area 1C May meeting agenda.

REVIEW OF ACTION ITEMS

- Heidi will report the final team count for BU6 and GU6 to Bill Owen.
- Heidi will have DCAs send test emails to all Coaches to confirm correct contact information.
- Heidi will have DCAs advise coaches as to the information required to make field requests online starting 8/15.
- John will purchase 2 “test” goals for Victory Park, and the Goal Committee will then purchase 8 goals for Victory Park from the preferred maker.
- Kevin will adjust the online Refund Form to inform families to expect refunds within 2-4 weeks.
- Anne and Mark will continue to reach out to vendors and find activities for Opening Day festivities.
- Al and Nobu will sign and return UE’s contract.
- Heidi will send Coach/Team database information to Chris for a Sponsorship spreadsheet.

NEXT MEETING – September 3rd

ADJOURN – Al Prado proposed a motion to adjourn that was seconded by John. The meeting was adjourned at 8:55 P.M.

Respectfully submitted by Kim Fitzgerald