



AYSO—Region 13 Board Meeting
April 2, 2014 7:00 pm
AGENDA

- Call to Order – Al Prado
- Action Items from March
 - Marco to review the cost of having a special 'box' for built to store corner flags
 - Status?
 - Al to email RC's and ask Jane to email all Section 1 AD's/ RC's regarding BOSC
 - Complete
 - Neil and Chip to work together on registration fliers for distribution to schools
 - Complete
 - Angel to research Fall Registration fees deferred to Fiscal 2014 (July)
 - Status?
- EXPO –
 - Comments from the attendees
- Coach's Report – Heidi Taylor
- Referee Fall Training
 - 8/16/14 – Reg? Int/Adv?
 - 8/23/14
 - 8/30/14
 - 9/7/14? – to discuss with Heidi
- Financial Report – Angel Huiz
 - Payments made in March
- BOSC – Pam Vigil
- Communications – Neil Weinberger
- YDP – Noel Martinez
- Uniforms – Ivonne Penichet
- **Registration - Serj Stepanian**
- Other Business – Al Prado –
 - Area Meeting – no meeting last month
 - eAYSO Rights / Access
 - If time allows –
 - Regional Calendar
- Review of Action Items
- Adjournment

AYSO Region 13
Board of Directors' Minutes
April 2, 2014

The meeting was called to order at 7:20 p.m. In attendance were: Bill Owen, Al Prado, Frank Bigelow, Serj Stepanian, Pam Vigil, Lynn Dannhausen, Neil Weinberger, Heidi Taylor, Angel Huitz, Angel's daughter, Ivonne Penichet, Steve Bickel, Anne Tipton, Marco Quezada and others.

A hearty round of applause and a gift of thanks were extended to our former Commissioner, Steve.

The March minutes were approved earlier, as corrected, via email.

Action Items from March

- Marco to review the cost of having a special "box" built to store corner flags
 - Status? Marco reported to Al that the cost of the box was estimated at \$600 and its placement at Muir central was approved.
- Al to email RC's and ask Jane to email all Section 1 AD's/RC's regarding BOSC
 - Complete
- Neil and Chip to work together on registration fliers for distribution to schools
 - Complete
- Angel to research fall registration fees deferred to fiscal 2014 (July)
 - Status? She can defer fee income and will check into doing so with expenses.

EXPO

- Comments from the attendees – Four Region 13 volunteers attended, Neil, Heidi, Al and Angel. Everyone found attending beneficial to them. Sections 1, 2, 10, 11, 4, 9 and 12 were in attendance.
- Al reported that the NAGM will be held in Anaheim this year, over Memorial Day weekend.

Coach's Report - Heidi Taylor

- Frank distributed two handouts, a 2014 Summer Coach Training Schedule which reflects all of our summer training dates and another handout that he will distribute at registration entitled Requirements to Coach in Region 13.
- There will be intermediate and advanced coaching courses offered in Arcadia at the end of May as well as courses offered in Upland and Rowland Heights. A National 5-day course will be held at Chapman College in June.
- Coaches must take the Safe Haven course in person.
- Heidi will review our uniform inventory already in stock.

Referee Fall Training

- 8/16/14 – Reg? Int/Adv?
- 8/23/14
- 8/30/14
- 9/17/14? – to discuss with Heidi
 - Both coach and referee training sessions are scheduled for this date. We will look into alternative locations.
- Referees can take Safe Haven online but it is recommended to take the course in person. The online course is being replaced by a webinar.

Financial Report - Angel Huitz

- Angel advised that numerous YDP refunds were prepared in March.
- Due to internet issues, she is unable to print out the list of expenses for March.
- Angel reported that she has completed bank reconciliations through February.

AYSO Region 13 Board of Directors' Minutes

April 2, 2014

Page 2 of 3

BOSC - Pam Vigil

- Pam informed all that the tournament went well and that the referee refund information is almost complete. There were 9 more teams present than last year. Due to team drops, a late decision was made to move all play to the RoseBowl. She requested any feedback for further discussion.
- We need MORE volunteers to help at our tournaments. We need to encourage our Pasadena teams to assist. There was discussion of changing the commitment to 1 hour instead of the current 2.
- Pam will now work on the application for the MST; however we do not have the RoseBowl venue in 2014.

Communications – Neil Weinberger

- Neil reported that the registration flyers were distributed out to the local schools.
- Neil presented a handout that he would like to distribute at our registration events. The handout was reviewed, amended and approved for distribution.
- Neil has made several suggestions to Al Prado about improving our website and will take them to our webmaster.

YDP – Noel Martinez

- Noel has indicated that things are running smoothly.

Uniforms – Ivonne Penichet

- Ivonne distributed a sample referee uniform from Zeeni which wasn't liked. We have been using All Out Soccer and obtaining uniforms by Forza.
- Everyone was advised that they should NOT use fabric softener of any kind on referee uniforms.
- It is important to obtain a higher quality referee sock.
- Ivonne will talk with Kareem regarding referee uniforms and discuss a balance of price and quality. Al will advise her of the budget.

Registrar's Report - Serj Stepanian

- Al Prado will be at RC training and unavailable to attend our first registration, this Saturday. We will need another to be responsible for administrative rights to change registrants' passwords.
- Prior referee and coach volunteers were able to mail in their forms. Serj has received about 135.
- Serj will send out eblasts through AOL to alert last year's players of our registration dates.
- Frank reported that tomorrow's Outlook will run the registration notice and it will run for another 3-4 weeks.
- Frank suggested that we change our setup a bit and place the "volunteer" table outside but facing EAST so that all persons MUST pass by and speak with someone about volunteering.
- Frank suggested asking everyone about how they found out about our registration dates, perhaps adding it to the handout that Neil prepared or asking for this information at the cashier's table.
- It was recommended to have an express line for coach, referee and team parent volunteers and making several announcements along the way.
- Serj has spoken with the other tenants regarding potential issues from Saturday's registration.
- There was discussion about requesting a signature on the "We Need Your Help" handout as well as the AYSO philosophies and perhaps available jobs and their descriptions.
- Frank requested a form that included information such as the player name(s), the volunteer name, email address, age and division, the AYSO philosophies and information regarding how they heard about the registration event that he will collect. Neil pointed out that this should include the volunteer job interest such as coaching or refereeing (or both).

Registrar's Report (Continued)

- Serj reported that there are 350 people pre-registered.
- Al requested that all cashiers include very specific information on the bottom of the receipt and player forms such as how much was paid, how payment was made and how many were included.

Other Business – Al Prado

- Area Meeting – no meeting last month.
- eAYSO Rights/ Access
- If time allows
 - Regional calendar – moved to May
- Al requested that agenda items such as training dates and handouts be emailed out to the board instead of taking up time at the meetings. They will be printed out by the secretary and incorporated into or attached to the minutes for the next meeting.

Review of Action Items

Adjournment

- *The meeting was concluded at 9:17 p.m. on a motion proposed by Lynn that was seconded by Angel and unanimously approved.*

Respectfully submitted by Lynn Dannhausen